



# CHECKING IN

**JUNE 2022**

OFFICE OF CAMPAIGN AND POLITICAL FINANCE NEWSLETTER FOR LOCAL ELECTION OFFICIALS



**REPORTER 7 IS A WEB-BASED PROGRAM THAT CAN BE ACCESSED ANYWHERE, ON ANY COMPUTER. EVEN ON IPADS AND OTHER TABLETS.**

[CLICK HERE FOR A SHORT REGISTRATION DEMO.](#)

## **NEW: LOCAL CANDIDATES CAN NOW REGISTER FOR REPORTER 7 ONLINE**

Your local candidates can now easily register online to use OCPF's campaign finance software, Reporter 7.

The software tracks their contributions and expenditures, does all the math and alphabetizing, and is easy to print, sign and submit to your office.

PLEASE FORWARD THIS NEWSLETTER TO YOUR LOCAL CANDIDATES.

[\*\*Click here to register\*\*](#)

## **YOUR CANDIDATES HAVE QUESTIONS**

SHARE THIS LIST TO INCREASE UNDERSTANDING ON THE LOCAL LEVEL

### **LOCAL CHECKLIST**

During the 2022 town election season, OCPF shared the "[\*\*LOCAL CANDIDATE CHECKLIST\*\*](#)" many times with municipal filers who asked about the rules.

This list provides basic guidance on how to start and maintain a campaign on the local level. We encourage clerks to share the list

LOCAL ELECTION OFFICIALS

**HOW TO SHARE A  
LOCAL CANDIDATE  
CHECKLIST  
WITH YOUR CANDIDATES**



Section 27 of the state campaign finance law addresses how local election officials should assist candidates and committees prior to an election by providing forms and guides.

**Forms:** Municipal clerks and local election officials are required to provide campaign finance reporting forms to all committees that file with the town or city. Local election officials can [e-mail all forms and guides](#) to their candidates or committees, or print them from the OCPF website.

**Filing Notices:** OCPF strongly recommends that local election officials send [notices](#) to all candidates and committees to inform them of their filing responsibilities. The notices should explain reporting periods and due dates, and remind committees of the potential for fines.

**Guides:** The guides for municipal candidates, municipal PACs and municipal ballot question committees are available on the [OCPF website](#). To comply with the law, local election officials can e-mail all guides to their candidates or committees, or print them from the OCPF website.



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