

WE HOPE YOU HAVE  
A SUCCESSFUL  
ELECTION DAY!



NOVEMBER 2018

# CHECKING IN

Monthly Informational Mailer for Local Election Officials

617-979-8300

## Who files the year-end report?

The year-end report is filed by every elected office-holder in your city or town, as well as every non-incumbent with activity, a balance or liabilities. Non-incumbents can include former office-holders, unsuccessful candidates, and future candidates who have organized.

The M102 campaign finance form is available [here](#). Due to a holiday, the report is due Jan. 22, 2019.

January 2019						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
31	1 New Year's Day	2	3	4	5	6 Epiphany
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21 Martin Luther King, Jr. Day	22	23	24	25	26	27
28	29	30	31	1 Groundhog Day	2	3

## New e-filing system

OCPF has created a new web-based filing system that can be used by local filers to create, print and file paper reports with your office.

[Reporter 7](#) will be available after the Nov. 6 election. Currently, more than 300 local candidates use Reporter 6 (the current system) to create and file reports. Candidates who are already organized to use Reporter 6 will automatically migrate to Reporter 7.

To use Reporter 7, a candidate only needs to send his or her organizational form (M101) to Jason Tait at OCPF ([jtait@cpf.state.ma.us](mailto:jtait@cpf.state.ma.us)).

## Candidates can scan and e-mail their reports

Candidates and other committees can scan and e-mail their reports to your office. We just ask that they remember to sign the form before scanning it.

[Click here](#) for OCPF's Clerk Support page.

