

January 2021



617-979-8300

[www.ocpf.us](http://www.ocpf.us)

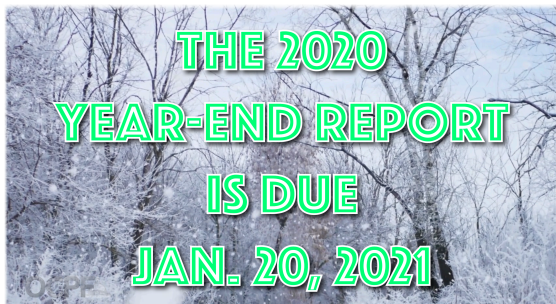
[ocpf@cpf.state.ma.us](mailto:ocpf@cpf.state.ma.us)

[Clerk Support Page](#)

Twitter: @OCPFreports

# CHECKING IN

A MONTHLY CAMPAIGN FINANCE NEWSLETTER FOR LOCAL ELECTION OFFICIALS



## Who files the year-end report?

1. All office-holders, even if they did not appear on a ballot in 2020.
2. Former office-holders with balances or activity since their last report filed.
3. Unsuccessful candidates with balances or activity since their last report filed.
4. Existing ballot question committees. For example, a committee that organized in late 2020 in anticipation of a ballot question election in early 2021.
5. Any other committee organized with your office, such as municipal PACs.

*Click here for the M102 form. If a candidate had no activity, he or she can file the front page of the M102 form without the attached schedules.*

**CLICK HERE: NEW VIDEO FOR TOWN CANDIDATES**

**I'VE DECIDED TO  
RUN FOR TOWN  
OFFICE.  
NOW WHAT?**

## TOWN CAMPAIGN FINANCE SEMINARS WILL BE VIRTUAL THIS SEASON

*Each winter and spring, OCPF travels the state to conduct campaign finance training seminars for town candidates. This year, we're offering the training seminars on Zoom.*

*Please share the dates below with your town candidates. If they choose to attend, they can e-mail Jason Tait at [jtait@cpf.state.ma.us](mailto:jtait@cpf.state.ma.us). Jason will e-mail them a Zoom invitation to the seminar of their choice.*

1. Feb. 16, 5:30 p.m.
2. Feb. 25, 5:30 p.m.
3. March 1, 5:30 p.m.
4. March 12, 9 a.m.
5. March 25, 6:30 p.m.
6. April 6, 5:30 p.m.

*The seminars will last about an hour, and will cover reporting requirements, the rules for fundraising and spending, and the state's campaign finance laws concerning public employees, public buildings and public resources.*

*OCPF will also schedule virtual seminars for city candidates mid-year, and will share those dates in a later edition of *Checking In*. City candidates who file locally, such as school committee members, are also invited to attend the town seminars.*

## CAMPAIGN FINANCE GUIDES AND TUTORIALS

- [CLICK HERE](#) for a PDF guide for candidates who file locally.
- [CLICK HERE](#) for a video tutorial for candidates who file locally.
- [CLICK HERE](#) for a video tutorial on how to report **out-of-pocket** expenditures.
- Local candidates can use Reporter 7 to file campaign finance reports locally. [CLICK HERE](#) for the tutorial.
- [CLICK HERE](#) for a video tutorial on "paid for by" disclaimers.